

科目名 Course Name		開講年次	開講学期	曜日・時限
英語ビジネスコミュニケーション(Writing IV) English Bueinss Communication(Writing IV)		2年	後期	別途、時間割参照
単位数	授業の形態	授業の性格		履修上の制限
2単位	演習	選択	(特になし)	Writing I・II・IIIを修了した学生。または個別にレベル判定テストを受験した学生。
当該科目の理解を促すために受講しておくことが望まれる科目				
特になし				
同時に履修しておくことが望まれる科目				
特になし				
担当者に関する情報				
氏名	研究室の場所	オフィスアワー		電話番号・メールアドレス
Roy Connolly	English Salon	From 9:00 to 18:00 on Monday to Friday		授業中に指示します
授業の概要				
Students will review and build upon the knowledge from the Writing Level III class and learn more complicated writing techniques.				
授業の目標				
This course teaches students how to utilize sources for essays, write cause/effect essays, arugumentive essays, and comaparison/contrast essays.				
授業の方法				
Students will learn through a series of reading and writing activities in class, as well as assigned journal topics to write about at home each week.				
学習の成果（学習成果）				
Students will be able to use quotations and citations in writing, avoid plagiarism, be able to paraphrase, create thesis statements, use collocations, use comparisons, and be able to write and recognize adverb clauses and adjective clauses.				
授業のスケジュールと内容				
第1回目	ガイダンス, Longman Academic Writing Series 4: Chapter 1.A (p.3-9)			
第2回目	Longman Academic Writing Series 4: Chapter 1.B (p.10-17): JOURNAL based on (p.18-21)			
第3回目	Longman Academic Writing Series 4: Chapter 2.A (p.23-30): Homework (p.31)			
第4回目	Longman Academic Writing Series 4: Chapter 2.B (p.32-41): JOURNAL based on (p.42-45)			
第5回目	Longman Academic Writing Series 4: Chapter 3.A (p.47-56): Homework (p.57)			
第6回目	Longman Academic Writing Series 4: Chapter 3.B (p.58-69): JOURNAL based on (p.70-72)			
第7回目	Longman Academic Writing Series 4: Chapter 4.A (p.75-84): Homework (p.85)			
第8回目	Longman Academic Writing Series 4: Chapter 4.B (p.86-97): JOURNAL based on (p.98-100)			
第9回目	Longman Academic Writing Series 4: Chapter 5 (p.102-110): Homework (p.111)			
第10回目	Longman Academic Writing Series 4: Chapter 6.A(p.117-122):JOURNAL(p.112-115)[Essay- First Draft Due]			
第11回目	Longman Academic Writing Series 4: Chapter 6.B (p.123-128): Homework (p.129)			
第12回目	Longman Academic Writing Series 4: Chapter 7.A (p.134-139): JOURNAL based on (p.130-132)			

第13回目	Longman Academic Writing Series 4: Chapter 7. B (p.140-146): Homework (p.147)	
第14回目	Longman Academic Writing Series 4: Chapter 8. A (p.153-158): JOURNAL based on (p.147-151)	
第15回目	Miderm Exam	
第16回目	Longman Academic Writing Series 4: Chapter 8. B (p.159-165): JOURNAL based on (p.166-168)	
第17回目	Longman Academic Writing Series 4: Chapter 9. A (p.171-177): Homework (p.178)	
第18回目	Longman Academic Writing Series 4: Chapter 9. B (p.179-186): JOURNAL based on (p.187-188)	
第19回目	Longman Academic Writing Series 4: Chapter 10. A (p.190-195): Homework (p.196)	
第20回目	Longman Academic Writing Series 4: Chapter 10. B (p.197-203):JOURNAL (p.204) [Essay-Second Draft Due]	
第21回目	Longman Academic Writing Series 4: Chapter 11. A (p.206-212): Homework (p.213)	
第22回目	Longman Academic Writing Series 4: Chapter 11. B (p.214-218): JOURNAL based on (p.219-220)	
第23回目	Longman Academic Writing Series 4: Chapter 12. A (p.222-228)	
第24回目	Longman Academic Writing Series 4: Chapter 12. B (p.229-234)	
第25回目	Longman Academic Writing Series 4: Chapter 12. C (p.235-241): JOURNAL based on (p.242)	
第26回目	Longman Academic Writing Series 4: Chapter 13. A (p.244-250): Homework (p.251)	
第27回目	Longman Academic Writing Series 4: Chapter 13. B (p.252-257)	
第28回目	Longman Academic Writing Series 4: Chapter 13. C (p.258-262): JOURNAL based on (p.263)	
第29回目	Longman Academic Writing Series 4: Chapter 14. A (p.265-271): Homework (p.272)	
第30回目	Longman Academic Writing Series 4: Chapter 14. B (p.273-277): [Essay-Final Draft Due]	
事前・事後学習	Do tasks instructed in the previous lesson and review for your next class.	
成績評価の方法と基準		
評価の領域	割合	評価の基準
授業参加態度	20%	Participation is based on preparation, use of English, classroom behavior, and attendance.
レポート	10%	Students will type, edit, and submit a 3 page essay.
調査報告書		
小テスト		
試験	55%	A midterm exam worth 25% and a final exam worth 30% will be administered.
発表内容（態度含む）		
その他	15%	Homework & journals: Students are expected to submit their work on time each week.
教科書と参考図書		
・ Longman Academic Writing Series 4 ・ English Dictionary (Recommended: An electronic dictionary or the Active Study Dictionary, 5th Ed)		
履修上の留意点・ルール		
・ Phones are to be switched off, or in manner mode, and put away during class time. No phone use during class. ・ The teacher may change the syllabus at any time, for any reason.		